

SAINT MARY'S HIGH SCHOOL ADVISORY BOARD

In the tradition of the Franciscan Fathers and Sisters of the Precious Blood

The Mission of Saint Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition in Gospel and family values, discipline and respect.

School Advisory Board Meeting Minutes

Monday, March 16, 2009

5:30 p.m.

Saint Mary's Cafeteria

The Saint Mary's High School Advisory Board met on Monday, March 16, 2009 beginning at 5:30 p.m. in the Saint Mary's Cafeteria.

Members present: Stan Bednarek, Jeff Glenn, Juanita Gutierrez, Ronnie Perez, Roseann Osborn Perez, Adela Trujillo, Stefanie Villa, and Cindy Zapien.

Members absent: Father Paul Sullivan, Yvonne Koehler, Joe Ortiz and Michael Ward.

Attendees: Kurt Schuler, Co-President of PTO, Liz Hansen, Director of Finance, Bridget Costello, Director of Development, and Karen Mankoski, Executive Director of Scholarship and Benefits.

The meeting opened with a prayer by Ronnie Perez.

The minutes of the January, 2009 meeting were accepted as read.

Reports:

*****Reports from the following committees are e-mailed/distributed prior to Advisory Board Meetings*****

Student Council Report: Chris Salazar, Parliamentarian of STUCO discussed the recent events both past and upcoming:

*The Student Council received the highest award of "Council of Distinction" at the recent state convention.

*Election of officers for next year will be taking place in April.

*The Easter Basket Drive is in full swing. Donations/baskets are being accepted until March 23. The Advisory Board congratulated the Student Council on their recent award.

Parent Organization: Mr. Schuler, Co-President of the PTO discussed their recent and upcoming events:

*The parent retreat in February had a good attendance. The PTO is looking for a new organizer for the retreat for next year.

*The parent org will be hosting NOTMYKID on April 16th at 5 pm. This is a very informative session for parents on substance abuse.

Development Report: Written report was distributed. Bridget Costello gave an update. At the end of today's meeting she will be presenting to the Board the Talking Points, her presentation to the community for recruitment.

Finance Report: Liz Hansen discussed enrollment and gave an update of the financials. The new tuition is set and approved with an increase of 4%. Non catholic rate: \$10,400. Catholic rate: \$7,995. The tuition is the lowest of all the local catholic high schools. Liz discussed the economy and how it is affecting expenses within the high school.

Liz updated the board on the abatement which is moving forward and work should begin this summer.

Principals Report:

*Mark discussed the recent accreditation and the outstanding report the high school received.

*Congratulations to the Advisory Board for receiving the 2009 NCEA Board Award. St Mary's Board along with 9 other boards throughout the United States will be receiving the award in April. Mark discussed the travel to the award ceremony in Anaheim and who would attend.

*The 09-10 school calendar is being discussed among Dept Chairs/Faculty. There are 3 options. Those options will be emailed to the board for their perusal and opinion.

*The Master Schedule is being prepared for the new school year.

*This week incoming Freshman will have registration.

*Dress code enforcement began today.

*Mark discussed the possibility of staffing cuts.

*On a personal note Mark discussed his stepping down as Principal and thanked the Board for all their hard work and support he has received during his 5 years at St Mary's.

Strategic Planning Report: Nothing to report

Building and Grounds Report: Cindy Zapien distributed a handout and updated the board on her meeting. The next meeting is March 31st.

Technology Report: The technology committee did not meet. Mockup of webpage and discussions are still ongoing. It was decided to hold off until after July 1.

Old Business:

*There are 4 openings for the board next year. Everyone was asked to do their best to recruit new members to the board.

New Business:

Roseann Osborn Perez and Ronnie Perez are on the selection committee for the new principal. They discussed how the process would work. Also on the committee is Mrs. Frakes, Asst Superintendent for the Diocese, two staff members from St Mary's, Liz Hansen and Suzanne Fessler. Their first meeting will be March 23.

Congratulations to the Girls and Boys Basketball Team for their success in the playoffs and for the Boy's Basketball Team for winning the state championship.

Congratulations to the St Mary's Band for their representation in the St Patrick's Day Parade.

Suggested Items for Next Meeting:

*Principal Search

*Advisory Board openings

*Webpage proposal

*Calendar

The meeting closed with a prayer by Ronnie Perez.