

# SAINT MARY'S HIGH SCHOOL ADVISORY BOARD

## *In the tradition of the Franciscan Fathers and Sisters of the Precious Blood*

The Mission of Saint Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition in Gospel and family values, discipline and respect.

### **School Advisory Board Meeting Minutes**

**Monday, April 20, 2009**

**5:30 p.m.**

**Saint Mary's Cafeteria**

The Saint Mary's High School Advisory Board met on Monday, April 20, 2009 beginning at 5:30 p.m. in the Saint Mary's Cafeteria.

Members present: Stan Bednarek, Jeff Glenn, Juanita Gutierrez, Yvonne Koehler, Ronnie Perez, Roseann Osborn Perez, Adela Trujillo, Michael Ward and Cindy Zapien.

Members absent: Father Paul Sullivan, Joe Ortiz and Stefanie Villa.

Attendees: Kurt Schuler, Co-President of PTO, Bridget Costello, Director of Development, and Karen Mankoski, Executive Director of Scholarship and Benefits.

The meeting opened with a prayer by Roseann Osborn Perez.

The minutes of the March, 2009 meeting were accepted as read.

Reports:

***\*\*Reports from the following committees are e-mailed/distributed prior to Advisory Board Meetings\*\****

Student Council Report: Coreen Wintering, Senior Class Rep and Katie Barr, incoming President of the Student Council were on hand for tonight's meeting. Coreen introduced Katie to the Advisory Board. The Student Council recently received the National Association of Student Councils 2009 Gold Council of Excellence Award. A recent Easter Basket Drive was held and 450 baskets were collected and distributed. The Gift-of-Life basketball game was held with the faculty winning. Upcoming: May 1<sup>st</sup> is the Movie Night for Darfur. Donations of water and snacks would be greatly appreciated. The prom will be held on April 25<sup>th</sup> at the Wyndham Hotel.

Parent Organization: Mr. Schuler, Co-President of the PTO discussed their recent and upcoming events: The PTO organized a welcome for the incoming freshman families. NOTMYKID recently presented to the parents an informative session on substance abuse. Upcoming: April 30<sup>th</sup> is the PTO meeting with nominations for the upcoming school year.

Development Report: Written report was distributed. Bridget Costello gave an update. The power lunch on May 1<sup>st</sup> looks to be well attended with guest speaker Vince Lombardi Jr. Bishop Olmstead and other dignitaries will be on hand.

Finance Report: Roseann Osborn Perez spoke on behalf of Liz Hansen and discussed the recent financial meeting. Handouts of the previous month's financials were distributed along with updates. Mark updated the board on the four faculty members who will not be returning next school year.

Principals Report:

\*Mark discussed the Talking Points that Mrs. Costello and the Marketing Committee have put together. He suggested these talking points should be brought before the Admin Committee, Advisory Board and Staff at the start of the new school year in August for finalization prior to making them public.

\*Mark commended the Marketing Committee on the great job they have done.

\*Mark congratulated the Advisory Board on their recent award at the NCEA. They were one of nine boards to receive the 2009 NCEA Board Award out of 6,092 school boards.

\*Mark reviewed all the upcoming events for the Seniors.

\*The faculty won the gift of life basketball game.

Strategic Planning Report: The quarterly meeting is May 4<sup>th</sup>.

Building and Grounds Report: The next meeting will be held April 28<sup>th</sup>.

Technology Report: Yvonne Koehler discussed web page standards and have a sample standard to bring before advisory board and administrative team for the coming school year.

Old Business:

Suzanne Fessler will take over the position as Principal on July 1. Mark Mauro will assume his new position with the JO Combs school district as a middle school Principal on July 1. His last day at St Mary's will be June 30<sup>th</sup>. The position for Vice Principal has been posted and a committee is being put in place for the search.

New Business:

The 09-10 calendar was put before the Advisory Board with Option 3 being recommended. The board made a motion and approved the calendar which was seconded.

Advisory Board positions are available with four vacancies for the next school year. The selection of officers will take place at the May meeting.

Ronnie Perez discussed having the athletic department give the advisory board a monthly update. Mr. Mauro will address this with Carlos Sanchez, Athletic Director. It was also discussed that the Booster clubs to have bylaws and be part of the reports to the advisory board.

.

Suggested Items for Next Meeting:

\*School Reports

\*Web Page Properties

\*Advisory Board Openings

\*Board Officers

Good of the Order/ Upcoming Events:

- \*The Knights Club is being reinstated. They are looking for a staff member to oversee this club.
- \*Steak Dinner is scheduled in the gym on May 2<sup>nd</sup>.
- \*The recent competition for the band went extremely well.
- \*The Play “The Ash Girls” was very successful
- \*The talent show is scheduled for April 22.

Stan Bednarek will be responsible for the prayer for the May meeting.

The meeting closed with a prayer by Roseann Osborn Perez.