

# **SAINT MARY'S HIGH SCHOOL ADVISORY BOARD**

## ***In the tradition of the Franciscan Fathers and Sisters of the Precious Blood***

The Mission of St. Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition in Gospel and family values, discipline and respect.

### **School Advisory Board Meeting Minutes**

**Monday, May 18, 2009**

**5:30 p.m.**

**St Mary's Cafeteria**

The St Mary's High School Advisory Board met on Monday, May 18, 2009 beginning at 5:30 p.m. in the St Mary's Cafeteria.

Members present: Stan Bednarek, Jeff Glenn, Juanita Gutierrez, Yvonne Koehler, Joe Ortiz, Ronnie Perez, Roseann Osborn Perez, Adela Trujillo, Stefanie, Michael Ward and Cindy Zapien.

Members absent: Father Paul Sullivan

Attendees: Mark Mauro, Principal; Suzanne Fessler, Assistant Principal; Kurt Schuler, Co-President of PTO; Bridget Costello, Director of Development; Liz Hansen, Director of Facilities and Finance; and Karen Mankoski, Executive Director of Scholarship and Benefits.

The meeting opened with a prayer.

The minutes of the April 2009 meeting were accepted as read.

The board participated in monthly reports in the following areas:

- Student Council Report
- Parent Organization Report
- Development Office Report
- Principal's Report
- Finance Office/Finance Committee Report
- Building & Grounds Committee Report
- Technology Committee Report

Mr. Glenn gave the Board an update on the Strategic Plan with handouts. He communicated in his report that the committee had determined that the work on the current strategic plan had been completed and that a new strategic plan would be developed beginning in the fall.

The board voted to accept the proposal as developed by the technology committee regarding the set-up of web pages for booster groups. The principal and athletic director will work with the technology committee and booster groups to begin the process of implementation in the fall of 2009.

The board received yearly end-of-year written reports from school administrators and directors on athletics, student council, technology, finance, and Campus Ministry.

Interviews, interaction, and discussion took place regarding the four candidates pursuing the four vacancies on the board. Concerns were raised regarding some of the procedures used and followed to recruit potential candidates for vacancies. The board agreed to make a commitment to reviewing the process for the next school year.

Evelyn Dawson, Kurt Schuler, Vernon Speshock and Rosie Perez were approved as new members of the Saint Mary's Advisory Board.

Selection of officers for the 09-10 school year was then voted on and approved. The officers are President, Jeff Glenn, Vice-President, Adela (Lillian) Trujillo and Parliamentarian Roseann Osborn-Perez.

Upcoming Events:

Future planning will take place regarding the organization of the Board Retreat at the high school in August, 2009.

The meeting adjourned with a prayer, and thus ended the 08-09 school year meeting for the Advisory Board.

The next meeting of the Board will be in September, 2009.