

Saint Mary's High School Advisory Board

In the Tradition of the Franciscan Fathers and Sisters of the Precious Blood

The Mission of Saint Mary's High School is to provide a quality Catholic education by developing and sustaining a rich tradition grounded in Gospel and family values, discipline and respect.

School Advisory Board Meeting Minutes

Monday, October 19, 2009

5:30pm

Thomas J. Reilly Library & Resource Center

The Saint Mary's High School Advisory Board met on Monday, October 19, 2009, beginning at 5:30pm in the Thomas J. Reilly Library & Resource Center.

The meeting was called to order by President, Jeff Glenn.

Members present: Jeff Glenn, Adela (Lillian) Trujillo, Roseann Osborn-Perez, Stan Bednarek, Evelyn Dawson, Kurt Schuler, Vernon Speshock, and Michael Ward.

Members absent: Rosie Perez, Stefanie Villa and Cindy Zapien

Attendees: Suzanne Fessler, Carlos Sanchez, Liz Hansen and Katherine Barr

Mrs. Fessler asked Vernon Speshock to take the oath of office. He did so and signed the requested document.

Evelyn Dawson led the group in an opening prayer.

No audience was in attendance.

The minutes of the September, 2009, meeting were reviewed. They were approved as submitted. These minutes will be posted on the school web site.

Reports:

The Student Council Report was presented by Katie Barr. Ms. Barr reported that Homecoming was a big success. The Class of 1989 assisted with a fund raiser at homecoming. The sale of glow sticks netted a profit of \$70.00. The Student Council has committed to attending daily mass the first Tuesday of every month. Plans are in the works for the remainder of the semester.

There was no report from Parent Organization.

Carlos Sanchez, Athletic Director, presented a report for the Athletic Department. Mr. Sanchez stated that the Varsity Football team was one win away from making the play-offs. We would place at the lower end of the 1-16 bracket and be paired to play against one of the top teams in the state. Winning two games would place us in the middle of the rankings and give us a chance to host a game.

The Golf teams will begin Region play over the next weekend. The Boy's team finished with a 24-6-1 season. All of the members have a great chance to qualify for state. The Girl's team will host the Region Golf Match this year. The State Swim meet will be in three weeks. The Volleyball team participated in a tournament this past week and placed 6th. The Cross Country team should have 4-8 students in the State Meet. The Winter Sports Season will begin on November 2nd. Mr. Sanchez stated that based on the number of students who were on the failure list, athletes performed better academically than the general student population. 7.6 per cent of all athletes received a failing grade first quarter while 12.5 percent of the total student population received a failing grade. SM coaches are doing an excellent job keeping the athletes focused on their academic goals.

The Mother/Son event was discussed. Adella Trujillo stated that she had talked to Dr. Rockwell and a spring date was suggested for this event. They are considering March of 2010. Mrs. Fessler noted that they should avoid having this event in Lent if possible. It would probably be held on a Saturday and will be sponsored by the Football Moms. The Board has not sponsored an event of this type in the past and will avoid doing so in the future. Smiles for Christmas was also discussed. It was noted that Dr. Rockwell is looking for a sponsor for the lunch. The Football Boosters do not have the funds available to donate this year. Mrs. Trujillo stated that she had a sponsor in mind that could fund/work this event as a community service project.

It was noted that generally speaking the Board has no budget for expenses. All expenses incurred by the Board would be covered by the administrative budget of Saint Mary's High School.

There was no report from the Scholarship & Benefit Committee, Strategic Plan Committee, Marketing Committee or the By-Laws Committee.

Mrs. Fessler presented a written Principal's Report. Mrs. Fessler highlighted the enrollment numbers for each class. She reviewed the remaining document in the areas of Spirituality, Faculty and Staff, Academics, Student Events, Admissions/Marketing and Technology. She noted that the Eighth Grade Visitation Days are scheduled for October 23rd and 30th. We have reservations of 160 for October 23rd and 300 for October 30th to date.

Mrs. Liz Hansen presented a detailed, written Finance Report. She asked the Board to review each category carefully. The Balance Sheet for Period 3-September, Budgeted financial Statement for Period 3, September 2009 Commentary on Key Variances. She stated that the budget continues to be closely watched and our goal is to maintain a balanced budget. The minutes from the last Finance Committee Meeting will be available at the next Advisory Board Meeting.

The Strategic Plan Committee will meet on Saturday, November 14, 2009, in conference room, B101, located in Blaise Hall, from 9am-noon. Karen Mankoski will help with this event. Mr. Glenn was asked to email all of last year's members to confirm their attendance at this meeting.

A written report from Buildings and Grounds was presented to the Board. The report was reviewed. Mrs. Hansen reported on the summer work study program. The participating students earned \$2,600.00 toward tuition and also received a cash bonus at the end of the summer. Mrs. Hansen asked each member of the Board to email her if they were aware of any maintenance/repair needs on campus. Mr. Ista and his staff are vigilant in responding to any maintenance requests. The next phase for the street abatement will begin as soon as the budget estimates are ready. These will be ready in 2-3 weeks.

A written report from the Technology Committee was reviewed. Mrs. Hansen requested that the Technology Plan be updated to include appropriate language that represents future technology needs that impact internal connections and basic maintenance. Changes adopted by the Technology Committee will be sent to the Diocesan Superintendent for approval. This Committee will meet next week on Wednesday, 5:30pm.

Mrs. Fessler stated that the creation of our school brochure is in the final stages. Rob Rogers will send out the date for the next Marketing Committee Meeting.

The signed copy of the By-Laws for the Board was located. The By-Laws Committee will meet in the near future or possibly after the next meeting of the SM Advisory Board.

Members of the Advisory Board who attended the Diocesan In-service reported on the workshops they attended. Cynthia Zapien, Evelyn Dawson and Kurt Schuler gave brief reports.

Mrs. Fessler answered a question regarding AIMS testing. She noted that junior with a qualifying GPA took the test at Saint Mary's. This test is currently a requirement to receive in-state financial aid.

It was noted that there must be an administrator in attendance at each committee meeting to help guide the direction of the committee and to insure accurate communication between the Board and the Administration at Saint Mary's High School.

New Business: We are currently working on a plan to highlight and encourage all of our families to participate in the CTODP. Currently 532 of our students receive financial assistance from this tuition organization. ***There is a very low participation rate this year, among Catholics in the Diocese of Phoenix. If all registered Catholics participated in the CTODP there would be annual contributions to meet our financial need for tuition.*** Ms. Mankoski, Mr. Glenn, Mrs. Hansen, **Rob Rogers** and Mrs. Fessler will be working on a plan to involve many more of our families in this vital program. We will be looking for volunteers to speak at the Casa, Mt. Claret and other parishes. There will be a concerted effort in November to speak at parish masses and provide vital

information about this program. Mr. Reilly will be asked to do an article in the Green Streak and the Knight Line to explain the program and encourage participation.

It was noted that the corporate board for Saint Mary's would include Mrs. Fessler, Jeff Glenn and Mrs. Perez. This Board would meet annually. The Bishop will attend these yearly meetings of all school corporations on a rotating basis. He would attend the SM meeting approximately every 5 years. The Corporation Board meeting is scheduled for November 19, 2009, in the conference room, B120, located in Blaise Hall.

Agenda Items for the next meeting would include the Abatement and the Technology Plan.

Good of the Order: The Open House is scheduled for Sunday, November 15, 2009, from 12:00 noon to 3:00pm. The Board will grill hot dogs for our guests. The cost will be covered by the school budget.

The NCEA convention is scheduled for April 7, 2010, in Minneapolis. Mr. Rob Rogers is scheduled to go. Mr. Glenn is prepared to attend and make the workshop presentation.

Stan Bednarek will lead the prayer at the November 9th meeting.

Evelyn Dawson led the Board in a closing prayer.

It was noted that the Night of Hope is scheduled for this Saturday. Mrs. Fessler will be attending. As will Mr. Fessler, Mr. Perez and Mrs. Roseanne Perez.

The meeting was adjourned.